

## 2020 Monthly / Biweekly Supplemental Schedules

Monthly			Biweekly			
Check Date	REQUEST DUE		Check Date	REQUEST DUE		
	Date	Time		Date	Time	
01/10/2020	01/08/2020	11:00AM	01/10/2020	01/08/2020	11:00AM	
02/07/2020	02/05/2020	11:00AM	01/24/2020	01/22/2020	11:00AM	
03/06/2020	03/04/2020	11:00AM	02/07/2020	02/05/2020	11:00AM	
04/10/2020	04/08/2020	11:00AM	02/21/2020	02/19/2020	11:00AM	
05/08/2020	05/06/2020	11:00AM	03/06/2020	03/04/2020	11:00AM	
06/05/2020	06/03/2020	11:00AM	03/20/2020	03/18/2020	11:00AM	
07/10/2020	07/08/2020	11:00AM	04/03/2020	04/01/2020	11:00AM	
08/07/2020	08/05/2020	11:00AM	04/17/2020	04/15/2020	11:00AM	
09/11/2020	09/09/2020	11:00AM	05/01/2020	04/29/2020	11:00AM	
10/09/2020	10/07/2020	11:00AM	05/15/2020	05/13/2020	11:00AM	
11/06/2020	11/04/2020	11:00AM	05/29/2020	05/27/2020	11:00AM	
12/11/2020	12/09/2020	11:00AM	06/12/2020	06/10/2020	11:00AM	
			06/26/2020	06/24/2020	11:00AM	
			07/10/2020	07/08/2020	11:00AM	
			07/24/2020	07/22/2020	11:00AM	
			08/07/2020	08/05/2020	11:00AM	
			08/21/2020	08/19/2020	11:00AM	
			09/04/2020	09/02/2020	11:00AM	
			09/18/2020	09/16/2020	11:00AM	
			10/02/2020	09/30/2020	11:00AM	
			10/16/2020	10/14/2020	11:00AM	
			10/30/2020	10/28/2020	11:00AM	
			11/13/2020	**11/10/2020**	11:00AM	**Early supplemental cutoff day**
			11/25/2020	**11/23/2020**	10:00AM***	**Early supplemental cutoff day**
			12/11/2020	12/09/2020	11:00AM	
			12/23/2020	**12/21/2020**	10:00AM***	**Early supplemental cutoff day**
**MONTHLY SUPPLEMENTAL REQUEST ARE FOR SALARY, BONUSES, OR OTHER ADJUSTMENTS AFTER A SCHEDULED PAYROLL HAS PROCESSED**						
**BIWEEKLY SUPPLEMENTAL REQUEST ARE FOR 8 OR MORE HOURS AFTER A SCHEDULED PAYROLL HAS PROCESSED**						
***WHEN SIGN OFFS ARE AT 10:00AM THE DEADLINE FOR EMAIL ADJUSTMENTS FOR BIWEEKLY SUPPLEMENTAL ARE 1 HOUR EARLY THE DAY OF SIGN OFF***						